

YEARS 9 AND 10 END OF YEAR SCHOOL EXAMINATIONS 2013



TUESDAY 12th, MONDAY 18th & TUESDAY
19th NOVEMBER



THE TIMETABLE

(Most exams are 2 hours long)

	TUESDAY 12 NOV.	MONDAY 18 NOV.	TUESDAY 19 NOV.
AM	NO EXAM	9 MATHS	9 SCIENCE
8.45 - 10.45	NO EXAM	10 SCIENCE <i>Not 10N & 10O - NCEA L1 Science</i>	10 SOCIAL STUDIES
PM	9 SOCIAL STUDIES	NO EXAM	9 ENGLISH
1.15 - 3.15	10 ENGLISH <i>In Gym</i>	NO EXAM	10 MATHS <i>In Gym</i>

EXAM ROOMING

Each form class will sit each of their exams in the same classroom as shown here.

Form Class	Exam Room	Form Class	Exam Room	** NOTE If you have <u>extra time</u> for your examinations, you go to the rooms shown here for each exam.
9S	SB108	10S	SB206	
9T	SB107	10T	SB208	
9R	SB103	10R	SB212	
9O	SB106	10O	SB203	
9W	SB104	10W	SB204	
9A	SB105	10A	SB214	
9N	SB201	10N	SB202	
**Extra time	SB213 <i>(all sessions)</i>	**Extra Time	SB202 (Yr10) <i>(Mon morning)</i> MS101 (Yr10) <i>(Tues morning)</i>	

SAC Students (Students with Special Assessment Conditions eg Reader/Writers, Computers)
Mrs Collins and Mrs Broad are the key people to talk to if you are unsure about how the exams operate for you. Their rooms are SH219 and SH220, upstairs in Strowan House. If you are a **computer user**, you sit your exams in the Library Computer area and go straight to that area, 15 minutes before each exam.

Study Leave for Examinations

You don't have study leave for your examinations.



Time Changes - for these exams, there will be changes to bell times, the length of some lessons and to lunchtimes.

Monday 18th and Tuesday 19th begin with a Tutor Time in the room that has been allocated to your Tutor Group. You then sit the morning exam in your allocated room.

Morning interval follows each morning exam at 10.45 and then you have Periods 3 and 4 that will be adjusted in length.

Lunchtimes on the Monday and Tuesday are shorter than normal because you **must be in your allocated room for your afternoon exam in time to start at 1.20.**

Roll Calls

Rolls are called at the **start of each exam in the exam room.** For the Year 10 exams in the Gym, rolls will be taken in the Gym once students are seated.

Year 10 Exams in the Gym

On Tuesday 12 November and Tuesday 19 November, Year 10 will sit their afternoon exams in the Gym. **Students will assemble outside the Middle School Centre in subject teacher order at 12.55 and will enter the Gym when instructed to do so** and sit down in that same order.

Tuesday 12 November English

Tuesday 19 November Maths

Absence From an Exam

It is very important that you **sit all of your exams.** If you are going to be absent on exam day, you must contact the school as normal. Checks on attendance will be done promptly by staff.

If you miss an exam, you will be expected to sit it, or a similar one, when you return to school and will be contacted about this.

You must not leave an exam to attend another lesson of some kind eg music lesson or an appointment. As well, you mustn't be late to an exam because of such a commitment.



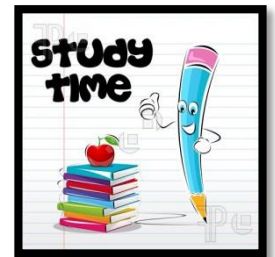
Lateness to an Exam

Do not be late...be on time, be early even!! If you arrive late to an exam, you will not have any 'make up' time available to you at the end of the exam.

Preparing for the Exams

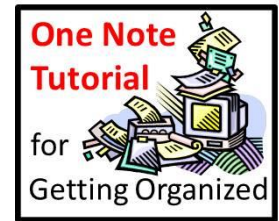
By now, you should have:

- heard from your teachers about what sorts of things you will be examined on in each exam so that you know what to study for and what to expect in the exam.
- a study plan where you have organized your homework time into 'revision times'. You will have to put in extra time to preparing for your exams.



- a place at home where you can study quietly and away from distractions eg bedroom study space.

- your subjects' notes and other materials together in an organized way so that you know what to study.



- organized your exam materials eg pens, pencils, rubbers, rulers, perhaps paper and calculator.



Remember these great study tips...

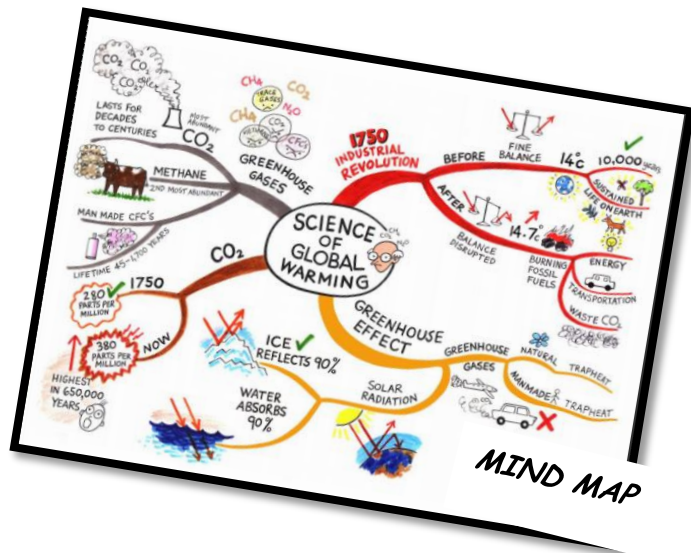
"Study for 35 - 40 minutes before you have a break"

"Put things to song"

"Use colour"

"Make up stories and connections"

"Test yourself"



How Important are these Exams?

Your results from these examinations are used for a number of things:

- Feedback to you and your parents on how well you have progressed in your subjects and on your level of achievement.
- Subject Prize awards for 1st in class that are awarded at the College Prizegiving.
- 'General Excellence' awards for high academic performance across the 4 core subjects
- Report comments by your teachers in the end of year Academic Reports.
- Subject Placements in certain subjects in Year 11 in particular (for Yr10 students).



APPROPRIATE BEHAVIOUR IS EXPECTED FOR ALL EXAMS

- All equipment, including pens, pencils etc brought in in a clear plastic bag so that the contents can be viewed by the exam supervisor (teacher).
- Equipment = pens, pencils, rubbers (no twink)
- For Maths, if a calculator is required, bring your own one - no sharing.
- No talking, or communication, with any other student.
- No notes of any kind.
- No food or drink.
- If you finish early, if you have a book with you, hand in your paper and ask the exam supervisor if you can read it.
- No distracting other students in any way.
- No school bag or any other school work in the room with you.
- No cell phone on you put it on the teacher's desk before the exam.
- Ask permission to go to the toilet.